

# GOVDOCS

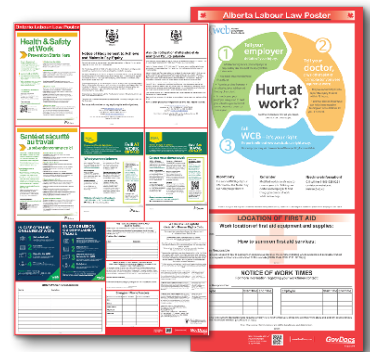
## CANADA UPDATE PROGRAM

### Canada Labor Law Poster Updates. Simplified.

Need help managing labor law compliance for your Canadian locations? GovDocs has you covered.

The **GovDocs Canada Update Program** is a 12-month subscription that provides new and updated provincial labor law posters (in English and French, as required) to your applicable locations whenever a mandatory change occurs in:

- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland and Labrador
- Nova Scotia
- Ontario
- Prince Edward Island
- Quebec
- Saskatchewan

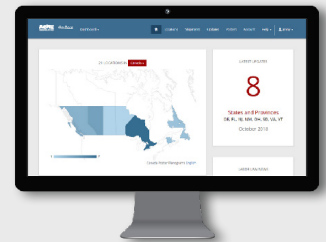


### Program Features

#### GOVDOCS DASHBOARD

This full-service online resource helps you manage and monitor your Canada labor law compliance program.

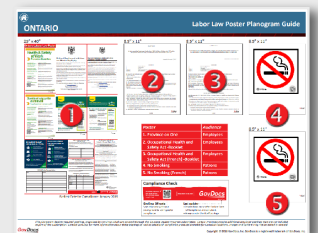
- View and download location lists
- Track poster shipments
- Review labor law posting updates
- Determine required posters to display
- View poster files



#### PLANOGRAMS

Visual poster guides show the provincial labor law posters required for each location.

- Ensure locations have the required labor law posters
- Verify labor law posters are up to date
- Determine display locations according to posting audiences



#### BRANDED SHIPPING LABELS

Branded shipping labels help your location managers recognize, open and display poster shipments.

The labels include:

- Your company logo
- "Open Immediately" text to promote urgency and importance
- Custom messaging, such as opening and display instructions



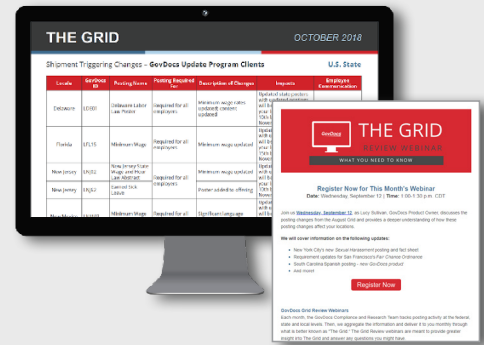
## Program Features (cont.)

### THE GRID

Each month, the GovDocs Product Compliance Team tracks labor law posting activity in the U.S. and Canada, which is summarized in what is best known as “The Grid.”

- Receive detailed information about posting updates
- Available in the GovDocs Dashboard

In addition, GovDocs hosts a monthly **Grid Review webinar**, a client forum to ask questions and receive clarification on labor law posting changes from the previous month.



### COMPLIANCECHECK

ComplianceCheck<sup>SM</sup> – a QR verification tool – determines whether a location has the most current labor law posters – a fast, simple way to audit.

The location manager scans the QR code, located in the bottom margin of the GovDocs poster and receive one of two messages:



**GREEN:** The poster is compliant

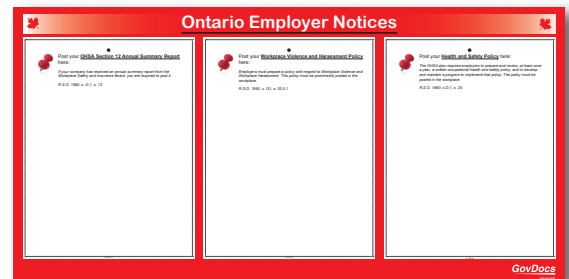


**RED:** The poster is NOT compliant



## Additional Canada Products

The **Provincial Employer Notice (PEN)** poster (not included in the Canada Update Program) provides placeholders for required employer policy documents, committee member lists, meeting minutes, etc.



## CONTACT US

To learn more about the GovDocs Canada Update Program, contact your GovDocs representative or send us an email at [info@govdocs.com](mailto:info@govdocs.com).

