

# GOVDOCS *UPDATE PROGRAM*

## Tracking Labor Law Poster Updates is Challenging.

As an HR expert, you know your locations need to display required federal, state, county and city labor law posters. That's a big task, in and of itself. However, the even greater challenge is understanding what posters are required, when to update them and how to ensure they're 100% compliant, 100% of the time.

## Labor Law Poster Updates. *Simplified.*

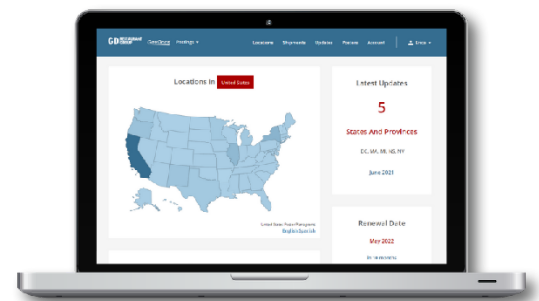
Your solution is the **GovDocs Update Program**. This 12-month subscription provides new and updated labor law posters to your applicable locations whenever a mandatory change occurs.

## Update Program Features

### POSTINGS DASHBOARD

A full-service online resource to manage and monitor your labor law compliance program:

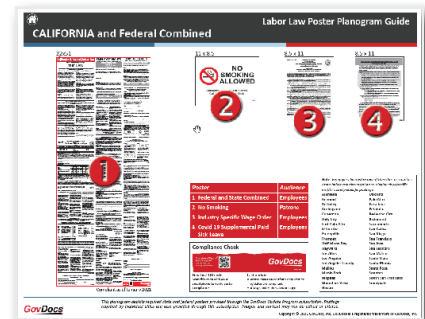
- View and download location lists
- Track and confirm poster shipments
- Review labor law posting updates
- Determine required posters to display
- View poster files



### PLANOGRAMS

Visual poster guides that show the federal and state labor law posters required for each location to display.

- Ensure locations have the required state and federal labor law posters
- Verify labor law posters are up to date
- Outline display locations according to posting audiences



### BRANDED LABELS

Branded labels help your location managers easily identify poster shipments.

#### The labels include:

- Your company logo
- "Open Immediately" alert to communicate urgency
- Custom messaging, i.e., open and display instructions



# Product Features (cont.)

## THE GRID

The GovDocs Employment Law and Compliance team tracks labor law posting activity at the federal, state and local levels. Then, we publish this information monthly in “The Grid.”

- Lists detailed information on the latest posting updates
- Available in the Postings Dashboard
- Includes monthly Grid review webinar recording

THE GRID					JUNE 2021
Shipment Triggering Changes - GovDocs Update Program Clients					U.S. State
Locan	GovDocs ID	Posting Name	Posting Required For	Key Update of Changes	Employee Communication
District of Columbia	LD023	FLSA During COVID-19	Required for all employers	Update on deadline prior used until Sept. 30, 2021	Click Here
Massachusetts	LM005	COVID-19 Emergency Paid Sick Leave Notice	Required for all employers	Poster added to offering	Click Here
Michigan	LM01	Unemployment insurance	Required for all employers	Work search services added	Click Here
Nevada	LN023	Subpoena to be Observed by Employees	Required for all employers	Minimum wage rate updated, effective 01/01/21	Click Here
Nevada	LN031	Accrued Sick Leave	Required for employers with 50 or more employees in Nevada	Poster added to offering	Click Here
Nevada	LN032	COVID Vaccination Laws	Required for employers with 50 or more employees in Nevada	Poster added to offering	Click Here

## BIODEGRADABLE LABOR LAW POSTERS

All GovDocs labor law posters are printed on a highly durable, 100% biodegradable material that immediately begins to break down in landfills.

- Reduces impact on the environment
- Aligns with your organization’s sustainability initiatives
- Stands up to location wear and tear
- Water-, grease-, tear-, chemical- and UV-resistant



## COMPLIANCECHECK

ComplianceCheck™ determines whether a location has the most current labor law posters – a fast, simple way to audit. Scan the QR code, located in the bottom margin of the GovDocs poster, and one of three messages will appear on the mobile device:



**GREEN: POSTER IS COMPLIANT**



**YELLOW: POSTER IS UPDATED – NEW POSTER PENDING SHIPMENT**



**RED: POSTER IS NOT COMPLIANT**